

## Criteria for Shareholders to Propose the Agenda, nominate the Candidate for Being a Director and to submit questions for the 2022 AGM in Advance

### 1. Objective

In accordance with the good corporate governance policy relating to ensuring the engagement and communication with shareholders, Chememan Public Company Limited is providing the opportunities for the shareholders to propose the agenda to the Annual General Meeting of Shareholders ("AGM") and/or to nominate the Candidate to be elected as director and/or submit the questions relating to the company in advance. In this regard, the company has set up criteria to allow the shareholders to propose the agenda, nominate the candidate for being the director as well as to submit questions relating to the company, so as to help ensure that the agenda will be delicately selected and truly beneficial to the Company and the qualified Candidate will be selected and able to perform his or her duties effectively to attain the highest benefits for the Company and the stakeholders.

### 2. Definitions

"Company" means Chememan Public Company Limited;

"Board" means the Board of Directors of Chememan Public Company Limited;

"Director" means the Director of Chememan Public Company Limited;

"Agenda" means the agenda of the Annual General Meeting of Shareholders of Chememan Public Company Limited

### 3. The Qualifications of Shareholders to Propose Agenda, Nominate Candidate or Submit Questions

The shareholders who wish to propose the Agenda or to nominate the candidate or to submit questions must possess the following qualifications:

3.1 Being the shareholder(s) of the Company which can be either one shareholder or combined shareholders.

3.2 Minimum number of shares being held is not less than 5 percent of the total voting rights of the Company.

3.3 Must hold those shares as stipulated in 3.2 on the date on which the Agenda or the candidate is being proposed.

3.4 Must hold those shares as stipulated in 3.2 on the record date in order to determine the right of the shareholders to attend the AGM of that year.

Please note that, if, after the Company have checked the name of the shareholder(s) on record date (as stipulated in 3.4) and it appears that such shareholder(s) in 3.1 does not hold the shares as stipulated in 3.2, the Company reserves the right not to propose the agenda or the candidate or the questions to the AGM for consideration even though the same has been included in the notice of the AGM.

#### **4. Proposal of the Agenda**

##### **4.1 The Proposal that will not be put as Agenda**

4.1.1 The proposal that violates the laws, rules, regulations of any government agencies or other government authorities supervising the Company or is not in compliance with the objectives, the Articles of Association, the shareholders' resolution, the Good Corporate Governance of the Company.

4.1.2 The proposal that is beneficial only to a specific person or group.

4.1.3 The proposal that is within the power and authority of the Board, unless it causes the material effect to the shareholders in general.

4.1.4 The proposal that deals with the matter in the ordinary course of business of the Company and the information referred to by the shareholder(s) does not indicate any irregularity.

4.1.5 The proposal that deals with the matter which the Company has already done.

4.1.6 The proposal that is beyond the control of the Company.

4.1.7 The proposal that the shareholders proposed in the shareholders' meeting during the past 12 months and was voted in favor by less than 10% of total voting rights of the Company and the facts of the said matter have not been changed in a material manner.

4.1.8 The proposal that contains incomplete or incorrect information or the shareholders who has proposed the proposal cannot be contacted.

4.1.9 The proposal proposed by the shareholder who does not have the qualifications as stipulated above in Item No. 3.

##### **4.2 Consideration Procedures**

4.2.1 Shareholder(s) possessing the qualifications as specified in No.3 must complete Form A "Agenda Proposal Form for 2022 Annual General Meeting of Shareholders of Chememan Public Company Limited" and submit the supporting documents and evidences to the Company by 15 January 2022 to the following address

Company Secretary  
Chememan Public Company Limited  
195/11-12 Lake Rajada Office Complex 2  
10<sup>th</sup> - 11<sup>th</sup> Floor, Rajadapisek Road,  
Klongtoey, Bangkok 10110

In case many shareholders have unified to propose the Agenda, each of them must complete the Agenda Proposal Form, sign their names as evidences and consolidate all the forms into one set.

4.2.2 The Company Secretary will initially review the proposal before further proposing to the Board.

4.2.3 The proposal approved by the Board will be included in the meeting Agenda and remarks with "Agenda from Shareholders" in the meeting invitation to shareholders.

4.2.4 For the proposal disapproved by the Board, the Company will report those proposals as acknowledgement and provide rationale at the Annual General Meeting of Shareholders.

## **5. The Nomination of the Candidate**

### **5.1 Candidate Qualifications**

The candidate must have the following qualifications:

5.1.1 Having the qualifications according to the Public Company Act, Securities and Exchange Act and other related laws, rules, regulations, announcements, together with the Good Corporate Governance of the Company.

5.1.2 Having knowledge or skills significantly beneficial to the Company.

5.1.3 Should not serve as director of many companies at the same time.

### **5.2 Consideration Procedures**

5.2.1 Shareholder(s) possessing the qualifications as specified in No.3 must complete Form B "Director Nomination Form for 2022 Annual General Meeting of Shareholders of Chememan Public Company Limited" and submit the supporting documents and evidences to the Company by 15 January 2022 to the following address

Company Secretary  
Chememan Public Company Limited  
195/11-12 Lake Rajada Office Complex 2  
10<sup>th</sup> - 11<sup>th</sup> Floor, Rajadapisek Road,  
Klongtoey, Bangkok 10110

In case many shareholders have unified to nominate the Director, each of them must complete the Director Nomination Form, sign their names as evidences and consolidate all the forms into one set.

5.2.2 The Company Secretary will initially review the nomination before further proposing to the Board.

5.2.3 The candidate agreed by the Board will be included in the Agenda and remarks with "Proposed by Shareholders" in the meeting invitation to shareholders.

## **6. Submission of Questions relating to the Company**

**6.1 Questions must be related to the Company.**

### **6.2 Consideration Procedures**

6.2.1 Shareholder(s) possessing the qualifications as specified in No.3 must complete Form C “Questions Submission Form for 2022 Annual General Meeting of Shareholders of Chememan Public Company Limited” and submit the supporting documents and evidences to the Company by 15 January 2022 to the following address

Company Secretary  
Chememan Public Company Limited  
195/11-12 Lake Rajada Office Complex 2  
10<sup>th</sup> - 11<sup>th</sup> Floor, Rajadapisek Road,  
Klongtoey, Bangkok 10110

In case many shareholders have unified to submit the questions, each of them must complete the Question Submission Form, sign their names as evidences and consolidate all the forms into one set.

6.2.2 The Company Secretary will initially review the questions before further proposing to the Board, to prepare for the explanations in the Annual General Meeting of Shareholders.

Agenda Proposal Form for 2022 Annual General Meeting of Shareholders of  
Chememan Public Company Limited

(1) I am (Mr./Mrs./Miss) \_\_\_\_\_, being the shareholder of Chememan Public Company Limited, holding \_\_\_\_\_ shares, residing at \_\_\_\_\_ Road \_\_\_\_\_ District \_\_\_\_\_ Province \_\_\_\_\_ Mobile Phone Number \_\_\_\_\_ Home/Office Phone \_\_\_\_\_ E-mail address (if any) \_\_\_\_\_

(2) I would like to propose the agenda of the Annual General Meeting of Shareholders for the year 2022 Regarding \_\_\_\_\_

(3) Proposal for consideration \_\_\_\_\_ and have supporting information beneficial for consideration (such as fact or reason etc.) as follows:

\_\_\_\_\_ and other supporting documents (if any) have been enclosed and certified true copy on every page, \_\_\_\_\_ pages in total.

I certify that all information written in this Form A, the evidence of shareholding and other supporting documents are correct and affix the name as evidence below.

\_\_\_\_\_ Shareholder signature

(\_\_\_\_\_)

Date \_\_\_\_\_

**Remarks**

1. The shareholder(s) must enclose the evidence of shareholding such as the certified certificate of shareholding from securities company or any other certificates issued by the Stock Exchange of Thailand (SET). For natural persons: a certified true and correct copy of valid identification card or passport (in case of foreigner) must also be enclosed. In case the shareholder is a juristic person, the copy of affidavit must be enclosed. Also, the copy of authorized director's identification card or passport (in case of the foreigner) who has signed his/her name in this Form A must be enclosed and certified as true copy.

2. In case more than one shareholder unify to propose the agenda, all shareholders must fill Form A and affix their names as evidence separately then gather each of those Form A together as one single set in accordance with of the criteria no. 4.2.1

3. In case that one or more than one shareholder propose more than one agenda, Form A must be completed 1 Form for 1 Agenda and appropriately affix the names as evidence

4. In case that the shareholders have their title, name, or surname changed, the copy of evidence of those changes must be enclosed and certified as true copy.

5. The Company will reject any proposal if founded that information provided is incomplete or incorrect; or those shareholders cannot be contacted; or are not considered fully qualified.

Director Nomination Form for 2022 Annual General Meeting of Shareholders of  
Chememan Public Company Limited

(1) I am (Mr./Mrs./Miss) \_\_\_\_\_, being the shareholder of Chememan Public Company Limited, holding \_\_\_\_\_ shares, residing at \_\_\_\_\_ Road \_\_\_\_\_ District \_\_\_\_\_ Province \_\_\_\_\_ Mobile Phone Number \_\_\_\_\_ Home/Office Phone \_\_\_\_\_ E-mail address (if any) \_\_\_\_\_

2) I would like to nominate (Mr./Mrs./Miss) \_\_\_\_\_ to be the Director of Chememan Public Company Limited. The person is fully qualified in accordance with the criteria of the Company and has provided consent to be nominated as the candidate together with the supporting documents for consideration, being the curriculum vitae and other supporting documents (if any) which have been enclosed and certified true copy on every page, \_\_\_\_\_ pages in total.

I certify that all information written in this Form B, the evidence of shareholding, the evidence of consent and other supporting documents are correct and affix the name as evidence below.

\_\_\_\_\_ Shareholder signature  
( \_\_\_\_\_ )  
Date \_\_\_\_\_

(3) I am (Mr./Mrs./Miss) \_\_\_\_\_, the candidate in (2), consent and certify that the qualifications and other documents submitted (if any) are correct and agree to adhere to the Good Corporate Governance of the Company, and affix the name as evidence below

\_\_\_\_\_ Candidate signature  
( \_\_\_\_\_ )  
Date \_\_\_\_\_

**Remarks**

1. The shareholders must enclose the evidence of shareholding such as the certified certificate of shareholding from securities company or any other certificates issued by the Stock Exchange of Thailand (SET). For natural persons: a certified true and correct copy of valid identification card or passport (in case of foreigner) must also be enclosed. In case the shareholder is a juristic person, the copy of affidavit must be enclosed. Also, the copy of authorized director's identification card or passport (in case of the foreigner) who has signed his/her name in this Form B must be enclosed and certified as true copy.

2. In case more than one shareholder unify to nominate the candidate, all shareholders must fill Form B and affix their names as evidence separately then gather each of those Form B together as one single set in accordance with of the criteria no. 5.2.1

3. In case that one or more than one shareholders nominate more than one candidate, Form B must be completed 1 Form for 1 candidate and appropriately affix the names as evidence.

4. In case that the shareholders have their title, name, or surname changed, the copy of evidence of those changes must be enclosed and certified as true copy.

5. The Company will reject any nomination if founded that information provided is incomplete or incorrect; or those shareholders cannot be contacted or not fully qualified; or the candidate are not considered fully qualified.

Questions Submission Form for 2022 Annual General Meeting of Shareholders of  
Chememan Public Company Limited

(1) I am (Mr./Mrs./Miss) \_\_\_\_\_, being the shareholder of Chememan Public Company Limited, holding \_\_\_\_\_ shares, residing at \_\_\_\_\_ Road \_\_\_\_\_ District \_\_\_\_\_ Province \_\_\_\_\_ Mobile Phone Number \_\_\_\_\_ Home/Office Phone \_\_\_\_\_ E-mail address (if any) \_\_\_\_\_

(2) I would like to submit the questions prior to the Annual General Meeting of Shareholders for the year 2022 as follows:

Question \_\_\_\_\_

Details \_\_\_\_\_

\_\_\_\_\_

( ) with supporting documents, \_\_\_\_\_ pages in total      ( ) without supporting documents

I certify that all information written in this Form C, the evidence of shareholding, and other supporting documents are correct and affix the name as evidence below.

\_\_\_\_\_ Shareholder signature

( \_\_\_\_\_ )

Date \_\_\_\_\_

**Remarks**

1. The shareholders must enclose the evidence of shareholding such as the certified certificate of shareholding from securities company or any other certificates issued by the Stock Exchange of Thailand (SET). For natural persons: a certified true and correct copy of valid identification card or passport (in case of foreigner) must also be enclosed. In case the shareholder is a juristic person, the copy of affidavit must be enclosed. Also, the copy of authorized director's identification card or passport (in case of the foreigner) who has signed his/her name in this Form C must be enclosed and certified as true copy.
2. In case more than one shareholder unify to submit the questions, all shareholders must fill Form C and affix their names as evidence separately then gather each of those Form C together as one single set in accordance with of the criteria no. 6.2.1
3. In case that one or more than one shareholder submit more than one question, Form C must be completed 1 Form for 1 question and appropriately affix the names as evidence
4. In case that the shareholders have their title, name, or surname changed, the copy of evidence of those changes must be enclosed and certified as true copy.
5. The Company will reject any proposal if founded that information provided is incomplete or incorrect; or those shareholders cannot be contacted; or are not considered fully qualified.