



## CHEMEMAN PUBLIC COMPANY LIMITED

บริษัท เคมีแมน จำกัด (มหาชน)

10<sup>th</sup>-11<sup>th</sup> Floor, Lake Rajada Office Complex 2  
195/11-12 Rajadapisek Road, Klongtoey  
Bangkok 10110 THAILAND

Tel : (662) 661-9734-8  
Fax : (662) 260-9176  
<http://www.chememan.com>

### **Information Security Policy** **Chememan Public Company Limited**

Chememan Public Company Limited ("the Company") recognizes the critical importance of information technology systems as a key factor in supporting business operations. To ensure efficient and secure use of the Company's information technology systems, this Information Security Policy is hereby established.

The objectives of this Policy are to raise awareness among all users and relevant parties regarding the importance of information security, to clarify their duties and responsibilities, and to provide guidelines for controlling various types of risks. Details are as follows

#### **1. Compliance with Legal and Regulatory Requirements**

The department assigned to oversee the Company's information systems shall manage such systems appropriately and in strict compliance with all applicable laws, regulations, and relevant standards.

#### **2. Cybersecurity Awareness**

The responsible department shall promote cybersecurity awareness among all personnel, emphasizing the significance of potential cyber threats that could impact the Company's information security. All employees must strictly follow the established policies, measures, and guidelines, and continuously enhance their knowledge, understanding, and vigilance in cybersecurity in order to collectively prevent and mitigate risks from both intentional and unintentional incidents.

#### **3. Information System Security Measures**

The responsible department shall implement security measures appropriate to the classification and type of information. This includes controlling access and usage rights to information systems, preventing unauthorized intrusions through the network, and safeguarding against software threats that may cause damage to the Company's data.



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#### **4. Information Technology Asset Management**

The responsible department shall manage all information technology assets including hardware, software, and information to ensure maximum security. This includes overseeing processes for changes, transfers, destruction, or deletion of data in accordance with appropriate standards and intellectual property laws, ensuring that systems are free from unauthorized software, viruses, or other malicious programs. Antivirus software and security patches must be regularly updated.

#### **5. Control of Access, Development, and Modification of Information Systems**

The responsible department shall control and oversee the development, modification, and maintenance of computer systems, as well as the use of IT services from external providers. This includes implementing password controls, access rights, and authentication processes for all systems. Remote network access must be conducted through secure and appropriate authentication procedures.

#### **6. Monitoring and Security Auditing**

The responsible department shall maintain systematic logging and monitoring of events to detect and investigate abnormal access attempts and to reduce the risk of cyber threats.

#### **7. Business Continuity and Disaster Recovery Planning**

The responsible department shall prepare an Information Technology Business Continuity Plan (BCP) and conduct annual disaster recovery (DR) drills. Data and system backups must be maintained to ensure operational continuity in the event of emergencies.

#### **8. Adoption of International Security Standards**

The responsible department shall ensure that the Company's information security practices comply with recognized international standards, thereby ensuring system efficiency, security, and the capacity to support sustainable business operations.

#### **9. Policy Review and Updates**

The responsible department shall review and update this Policy to ensure its relevance to changing circumstances. Risk assessments shall be conducted at least annually, including risk identification, prioritization of information and computer systems, determination of acceptable risk levels, and the establishment of risk control measures and practices.



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### 10. Monitoring Policy Implementation

The department responsible for information security shall regularly monitor, audit, and evaluate the implementation of this Policy, ensuring that all internal units strictly adhere to the defined policies, guidelines, and measures. This is to ensure effective information security management in compliance with applicable laws, regulations, and standards.

This Information Security Policy shall be effective from June 3, 2025, onwards.

Announcement date: June 3, 2025

(M.L. Chandchutha Chandratat)

Chairman